



Abdulaziz
International Schools
Al-Sulaimaniah

Application Check List

For School Use Only

Student Name: _____

Application Date: _____

Grade Applying To: _____

Admission / Re - Admission: _____

Registration required documents

Submitted

You are kindly requested to complete your child's file as requested by the Ministry of Education (MoE) for registration approval, in order for the student to join the class.

A. Identification Documents

1. Three recent passport size photographs
2. Copy of renewed passports; student, mother and father (expiration page)
3. Copy of Birth Certificate
4. Copy of Vaccination Card

ID card as follows:

Saudi applicant:

- Copy of Saudi family card (front and back sides)
- Non-Saudi applicant and mother is Saudi: copy of mother's Saudi ID card
- Gulf Country Citizen (GCC) applicant: country citizenship ID.

Non-Saudi applicants:

- Copy of renewed resident permit (iqama); of student, mother and father plus expiry date from Absher (for student)
- Sponsor's letter from the guardian's work place

B. Academic documents: for student transferring from another school

1. Applying to Grade -1 and in the exemption age: KG report card with relevant conditions
2. Original school reports for all levels from Grade 1 till Grade __
3. Required attestations on the last report card, as follows:
 - o Previous school in Riyadh:
 - From a different curriculum, embassy or community school: previous school must attest from the MoE
 - National school: the parent must attest from the MoE
 - Financial Clearance from previous school (not National)
 - "Noor program" print-out to prove current grade level and transfer to our school.
 - o Previous school in another city in the Kingdom:
 - 1- Previous school must attest from the MoE
 - 2- "Noor program" print-out to prove current grade and transfer to our school.
 - o Previous school outside Saudi (abroad):
 - 1- Last certificate attested from the MoE in previous country and Saudi Embassy.
 - 2- Equivalence letter from the Saudi MoE
4. Applicant joining midyear: in addition to attestation on the last report card, midyear report card must be attested

Note: For the Saudi MoE specifics and contact details, please refer to the administration.

I, the parent of _____
guarantee to submit the required documents no later than _____

I am aware that students with incomplete files will not be able to join classes for the
Academic Year and will not be officially registered in "Noor Program".

Parent's Name and Signature _____

Office Coordinator's Name and Signature _____

Diagnostic Test Results

Test	Result					Comments
English						
Math						
Arabic						

Director 's Recommendation

Diagnostic Test Results (Re -Test)

Test	Result					Comments
English						
Math						
Arabic						

Director 's Recommendation
